

Admissions to St Mary's Primary School, including "in-year applications", are dealt with by the admissions team at the City of York, as the admissions authority for our school. To arrange a visit, please [contact](#) the school office..

- Details of all admissions policies that apply in the City of York can be found [here](#)
- The admissions policy for the current academic year, 2022-2023, can be downloaded [here](#)
- The Admission Policy for Entry into Reception at Community and Voluntary Controlled Primary and Infant Schools in September 2023 can be downloaded [here](#)
- the PAN (Planned Admission Number) for Lord Deramore's Primary School for September 2023 is 15
- For information on requesting a place in year groups other than Reception please see the [admissions team page about "in-year applications"](#)

If you have any queries about the admissions policy or process you can call 01904 551554 or email education@york.gov.uk. Further details are also available on their [website](#) together with details about [the appeals process](#).

Will your child start reception in September 2023?

For prospective families whose children will start in Reception in September 2023, small-group tours of the school were offered throughout November and December 2022.



Guide for Parents

Applying for a school place
for September 2023

education@york.gov.uk

www.york.gov.uk/schools

[@School_Services](https://twitter.com/School_Services)

[Click to view on the CYC website](#)

You should apply for your child to start primary or infant school in the school year your child turns 4 so for entry into Reception in the September 2023 school year, children will have been born between 1st September 2018 and 31st August 2019.

Applications for a place in Reception starting in September 2023 opened on the 12th September 2022. Please note that applying early does not give any priority, although to have the best chance of your application being successful you should complete and submit your application by the deadline which was the **15th January 2023**.

Late applications can be made after this date, but may be dealt with after all the other applications that were received on or before the application deadline which means you will stand less chance of getting your preferred school. National Offer Day is in April.

Applications for entry into reception can be made by using the [online form to apply for a school place](#).

If you can't apply online you can request a paper Primary Application Form by calling 01904 551 554.

Please read the [Guide for Parents](#) when applying for a school place, as it contains key information on school admissions. You can also find the [Guide to School Catchment Areas](#) online. We also advise you to keep checking on the City of York Council Admissions site to keep updated with key dates throughout the year.

You can find the school's internal admission form, to complete once a place has been allocated by City of York Council, in the [New Starters Information](#).

Key Dates for Admissions to Reception 2023

12th September 2022 – opening date for applications

November 2022 onwards – prospective families can arrange visits via the school office

15th Jan 2023 – Deadline for applications

16th April 2023 or the next working day – National Offer Day

21st May 2023 – Appeal forms to be returned

June-July 2023 – Admission appeals heard

September 2023 – Applications for the 2024 entry into Reception expected to open

Admissions Consultation for 2024-25

In line with the School Admissions Code 2021, City of York Council hold a coordinated admission consultation on behalf of schools within York and the School Admission Authorities. Where a school is part of a Multi Academy Trust, the Trust is the Admission Authority and not City of York Council.

This year's Admissions Consultation was jointly held by admissions authorities in the City of York between **3rd October** and **13th November 2022**. The consultation includes the admission policies and planned number of places available at each school in the year(s) of entry. During the consultation period, all documents can be found in their draft (pre-determined) form at <https://www.york.gov.uk/CoordinatedAdmissionConsultation>.

Parents and carers were invited to complete the parents, carers and public survey online at <https://www.york.gov.uk/CoordinatedAdmissionConsultation>.

Following the consultation, each admission authority will formally set ('determine') their admission arrangements for admission in 2024 – 2025 by 28 February 2023. Determined policies will be on the City of York Council website by 15 March 2023 after which objections can be raised.

- All documents can be found in their draft (pre-determined) form at: <https://www.york.gov.uk/CoordinatedAdmissionConsultation>
- Determined policies for the 2022-23 and 2023-24 can be found at: <https://www.york.gov.uk/SchoolAdmissionPolicies>

If you require a paper copy of any document, you can request this from education@york.gov.uk or 01904 551554.